



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

JAIME DE LOS SANTOS DEL PRADO
President
JSP CONSTRUCTION
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2026-08-0618** are already approved so **NOTICE** is given to **JSP CONSTRUCTION** for the purchase of **Installation and Repair of Electrical Facilities at SLSU Catanauan** requested by **M. MAKIPAGAY – PMO** with **PR No. 2026-06-1588**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on : **AUG 26 2026**

Name of the Representative of the of the Bidder: **JSP CONSTRUCTION**

Authorized Signature: 